

DEPARTMENT OF PERSONNEL ADMINISTRATION

OFFICE OF THE DIRECTOR

1515 "S" STREET, NORTH BUILDING, SUITE 400
SACRAMENTO, CA 95811-7258

June 5, 2009

Dear State Employee,

You are receiving this letter because you have been provided with a layoff notice and/or placed on the State Restriction of Appointments (SROA) list.

On Thursday, June 11, there will be a job placement fair for state department vacancies in the Sacramento region. This job fair is only for state employees subject to layoff or SROA. You will be provided with Administrative Time Off to attend the fair. There will be departmental representatives at the job fair who will be interviewing SROA candidates to fill vacancies in their departments.

Please bring the following with you to the job fair:

- A copy of your layoff notice and/or SROA notification (you must bring this to participate)
- A picture ID
- A sufficient number of copies of your completed state application with references. **Do not put your Social Security number on your state application.**
- A sack lunch and beverage if desired (opportunities to purchase food and beverages at the job fair will be very limited)

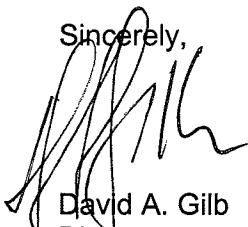
At the job fair, there will be staff available to assist you with scheduling onsite interviews, and you will receive information about job classifications you are eligible for. You should also identify which departments you will focus on. To learn more about the job fair and which departments have vacancies in your job classification, go to <http://www.dpa.ca.gov/>.

Date: June 11, 2009
Time: 9:00 a.m. to 3:00 p.m.
Where: CalExpo Grandstand

Enter at the Eastern Gate at Challenge Way and Exposition Blvd. Follow the signs to the Job Fair. Parking is free.

We hope you will plan to attend the job fair. In addition, we will be developing a website over the next two weeks that will be dedicated to helping SROA candidates find job matches. We will provide you with information on the website as soon as it is available.

Sincerely,


David A. Gilb
Director